

POLICY NUMBER: SS-219

POLICY AND PROCEDURES MEMORANDUM

Title: Pell Calculation Policy

Effective Date: 01/06/2023

Date of Last Revision: N/A
Review Date: N/A
Cancellation: N/A

Office: Student Services

PELL Calculation Policy

Policy

SLCC complies with the Code of Federal Regulations Title 34, section 690.62 in calculating and disbursing PELL grant funding. The PELL Calculation Policy provides guidance on Title IV PELL calculation and recalculation for the College's full standard terms and the modules, parts of terms.

Title IV PELL Calculation

SLCC defines a *semester or "full standard term"* as one of the following: Fall, Spring, or Summer. SLCC also uses parts of term or *"modules"* within a semester, that do not span the full term. To determine accurate enrollment status for the purpose of disbursing Title IV Aid, SLCC confirms student attendance on prescribed census dates. The semester (or full standard term) census dates are as follows: Fall (14th class day), Spring (14th class day), and Summer (7th class day).

SLCC uses three separate cohorts of students for PELL calculation. Students would be classified as belonging to Cohort 1, Cohort 2, and/or Cohort 3, depending upon the courses for which the students' attendance has been confirmed.

Cohort 1:

Cohort 1 is the group of students consisting of those who enroll in and attend one or more classes with a course start date prior to the full standard term census date. Financial Aid processing occurs for Cohort 1 to add students who are enrolled in courses that include courses that begin prior to the census date of the full-term.

Cohort 2:

Cohort 2 consists of students who enroll in the 12-Week term. This includes any students enrolled in courses that begin after the census date of the full term, but before the census of the 12-week part of term. Financial Aid processing occurs following the census of the 12-week term to freeze and/or adjust the enrollments for courses that began after the freeze of the full-term census, but before the freeze of the 12-week term. Cohort 2 students who were also Cohort 1 students will have their hours recalculated based on hours they began attending. This could result in increases, decreases, or no change to PELL awards that were received as PELL Cohort 1 student.

Cohort 3:

Cohort 3 consists of students who enroll in one or more classes with a start date following the term census date for Cohort 2. Cohort 3 students who were also in Cohort 1 and/or Cohort 2 will have their PELL recalculated based on hours they began attending. This could result in increases, decreases, or no change to PELL awards that were received as PELL Cohort 1 and/or PELL Cohort 2.

Attachments

N/A

Reference:

N/A

Policy Reference:

This policy is in alignment with federal financial aid regulations.

Review Process:

Complete the Table showing route of policy through College approval process

Commence of the last	Reviewing Committee/Entity	Review Date(s)	Approval Date	Effective Date
	Committee for Institutional Policy Review	11/16/2022	11/16/2022	01/06/2023
	Executive Committee	12/08/2022	12/08/2022	01/06/2023

Chancellor's Signature/Approval

SIGNATURE:

Vincent G. June, Ph.D.

Chancellor

Final Distribution:

Distribution: Electronic: posted to College's website and sent via email to College personnel

Hard copy: Original to Executive Assistant to the Chancellor for Master Policy Binder,

DATE: 12/8/22

copy to Chair of Committee of Institutional Policy Review